CHILD ADVOCATES, INC. FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

CONTENTS

	<u>Page</u>
Independent Auditor's Report	2-3
Statements of Financial Position	4
Statements of Activities	5
Statements of Functional Expenses	6-7
Statements of Cash Flows	8
Notes to Financial Statements	9-14
Supplementary Schedule of Texas Casa, Inc. Grant Awards	15



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Child Advocates, Inc. Houston, Texas

We have audited the accompanying financial statements of Child Advocates, Inc. (a Texas non-profit corporation), which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Child Advocates, Inc. as of December 31, 2014 and 2013, and the changes in its nets assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of Texas CASA, Inc. Grant Awards is presented for the purpose of complying with the provisions of the grants with Texas CASA, Inc. and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Hope & lesson Compay, P.C.

Houston, Texas April 28, 2015

ASSETS	2014	2013
Cash and cash equivalents Pledges and other receivables, net Prepaid expenses	\$ 429,684 1,783,121 26,076	\$ 157,722 1,585,591 152,155
Property and equipment, at cost Furniture and equipment Leasehold improvements	342,411 5,746	298,995 5,746
Property and equipment, gross Accumulated depreciation	348,157 (274,137)	304,741 (252,379)
Property and equipment, net	74,020	52,362
Beneficial interest in Child Advocates Endowment, Inc.	8,266,726	8,147,193
TOTAL ASSETS	\$ 10,579,627	\$ 10,095,023
LIABILITIES AND NET ASSETS		
LIABILITIES Accounts payable and accrued liabilities	<u>\$ 296,405</u>	\$ 169,304
COMMITMENTS AND CONTINGENCIES		
NET ASSETS Unrestricted - Child Advocates	1,551,033	1,513,771
Temporarily restricted - Child Advocates Temporarily restricted - Child Advocates Endowment, Inc.	465,464 4,062,379	264,755 3,944,847
Total temporarily restricted net assets	4,527,843	4,209,602
Permanently restricted - Child Advocates Endowment, Inc.	4,204,346	4,202,346
TOTAL NET ASSETS	10,283,222	9,925,719
TOTAL LIABILITIES AND NET ASSETS	\$ 10,579,627	\$ 10,095,023

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		Temporarily	Permanently			Temporarily	Permanently	<u>-</u>
	Unrestricted	Restricted	Restricted	Total	Unrestricted	Restricted	Restricted	Total
REVENUES								
Contributions	\$ 1,142,433	\$ 375,373	\$ -	\$ 1,517,806	\$ 761,146	\$ 313,213	\$ -	\$ 1,074,359
Federal and state government grants	924,876	-	-	924,876	798,710	-	-	798,710
Special events and other revenue, net	2,094,543	-	-	2,094,543	1,870,348	-	-	1,870,348
Less direct donor benefits	(257,735)			(257,735)	(231,644)			(231,644)
Special events and other revenue, net	1,836,808	-	-	1,836,808	1,638,704	-	-	1,638,704
In-kind donations Net change in beneficial interest in	152,250	-	-	152,250	150,000	-	-	150,000
Child Advocates Endowment, Inc.	-	406,373	2,000	408,373	_	1,326,652	<u>-</u>	1,326,652
Interest and dividends	_	-	-	-	8	-	-	1,320,632
Assets released from restrictions	463,505	(463,505)	_	_	752,564	(752,564)		
Total revenues	4,519,872	318,241	2,000	4,840,113	4,101,132	887,301		4,988,433
EXPENSES								
Community services	2,947,090	-	-	2,947,090	2,801,377	-	-	2,801,377
Professional education and training	729,126	-	-	729,126	580,595	-	-	580,595
Management and general	410,333	-	-	410,333	403,383	-	-	403,383
Fund raising	396,061			396,061	377,757			377,757
Total expenses	4,482,610			4,482,610	4,163,112			4,163,112
CHANGE IN NET ASSETS	37,262	318,241	2,000	357,503	(61,980)	887,301	-	825,321
NET ASSETS, Beginning of year	1,513,771	4,209,602	4,202,346	9,925,719	1,575,751	3,322,301	4,202,346	9,100,398
NET ASSETS, End of year	\$ 1,551,033	\$ 4,527,843	\$ 4,204,346	\$ 10,283,222	<u>\$ 1,513,771</u>	\$ 4,209,602	\$ 4,202,346	\$ 9,925,719

	Community Services	Professional Education and Training	Management and General	Fund Raising	Total
Salaries	\$ 1,745,688	\$ 353,920	\$ 218,596	\$ 215,798	\$ 2,534,002
Employee Benefits	241,615	48,985	30,255	29,868	350,723
Payroll Taxes	133,772	27,121	16,751	16,536	194,180
Retirement	51,782	10,476	6,520	6,325	75,103
Total Salaries and Related Benefits	2,172,857	440,502	272,122	268,527	3,154,008
Accounting and Auditing	-	-	64,335	-	64,335
Awards and Gifts	3,424	-	-	-	3,424
Bad Debt Expense	-	-	1,420	-	1,420
Board Expenses	-	-	15,660	-	15,660
Community Awareness	-	172,054		30,362	202,416
Contract Services	10,078	-	-	-	10,078
Delivery Service	461	94	58	57	670
Depreciation	14,988	3,039	1,877	1,852	21,756
Development	-	-	-	37,977	37,977
Direct Mail	-	-	-	21,294	21,294
Dues and Subscriptions	11,546	2,341	1,446	1,427	16,760
General Operations	-	-	2,140	-	2,140
Human Resources	2,445	496	305	302	3,548
In-Kind Christmas Gifts	140,250	-		-	140,250
Insurance	18,039	3,657	2,259	2,229	26,184
Local Travel	99,253	330	6,922	929	107,434
Maintenance and Repair	31,182	6,321	3,905	3,854	45,262
Miscellaneous	3,791	769	418	469	5,447
Newsletter	_	9,418	1,883	1,256	12,557
Occupancy	133,912	62,173	26,305	16,739	239,129
Office Supplies	15,272	3,096	1,913	1,887	22,168
Postage	9,698	1,966	1,215	1,199	14,078
Program Events	194,835	-	-	-	194,835
Special Needs	38,926	-	-	_	38,926
Staff Training	16,013	3,247	2,006	1,979	23,245
Strategic Planning	-	-	370	-	370
Telephone	30,120	6,106	3,774	3,722	43,722
Young Professionals		13,517	· <u>-</u>	<u>-</u>	13,517
Total Expenses	\$ 2,947,090	\$ 729,126	\$ 410,333	\$ 396,061	\$ 4,482,610

	Community Services	Professional Education and Training	Management and General	Fund Raising	Total
Salaries	\$ 1,689,164	\$ 358,384	\$ 220,415	\$ 239,164	\$ 2,507,127
Employee Benefits	213,989	45,402	27,923	30,298	317,612
Payroll Taxes	126,608	26,862	16,521	17,926	187,917
Retirement	48,095	10,355	6,343	6,806	71,599
Total Salaries and Related Benefits	2,077,856	441,003	271,202	294,194	3,084,255
Accounting and Auditing	-	-	61,290	-	61,290
Awards and Gifts	1,667	-	-	-	1,667
Bad Debt Expense	-	-	1,363	-	1,363
Board Expenses	=	-	12,734	-	12,734
Community Awareness	-	24,881	-	-	24,881
Contract Services	8,127	-	288	-	8,415
Delivery Service	295	62	38	42	437
Depreciation	7,401	1,571	966	1,048	10,986
Development	-	-	-	33,645	33,645
Direct Mail	-	-	-	12,400	12,400
Dues and Subscriptions	5,216	1,107	681	738	7,742
General Operations	-	-	1,416	_	1,416
Human Resources	1,615	343	211	229	2,398
In-Kind Christmas Gifts	150,000	-	-	-	150,000
Insurance	22,997	4,881	3,002	3,256	34,136
Local Travel	93,311	193	9,477	1,168	104,149
Maintenance and Repair	28,743	6,100	3,753	4,070	42,666
Miscellaneous	506	506	507	507	2,026
Newsletter	-	16,589	3,317	2,212	22,118
Occupancy	132,843	61,677	26,094	16,605	237,219
Office Supplies	11,754	2,495	1,533	1,664	17,446
Postage	9,278	1,969	1,211	1,314	13,772
Program Events	166,950	-	-	-	166,950
Special Needs	49,870	-	-	-	49,870
Staff Training	5,840	1,239	762	827	8,668
Strategic Planning	<i>.</i> -	-	-	-	-
Telephone	27,108	5,753	3,538	3,838	40,237
Young Professionals		10,226			10,226
Total Expenses	\$ 2,801,377	\$ 580,595	\$ 403,383	\$ 377,757	\$ 4,163,112

	2014	2013
CASH FLOWS FROM OPERATING ACTIVITIES: Change in net assets Adjustments to reconcile change in net assets	\$ 357,503	\$ 825,321
to net cash provided (used) by operating activities: Depreciation Change in beneficial interest in Child Advocates Endowment, Inc. Contribution from Child Advocates Endowment, Inc. Contribution of fixed assets	21,756 (408,373) 288,840 (12,000)	10,986 (1,326,652) 274,080
Change in operating assets and liabilities: Pledges and other receivables, net Prepaid expenses Accounts payable and accrued liabilities	(197,530) 126,079 127,101	67,273 (130,487) (77,115)
Total adjustments Net cash provided (used) by operating activities	(54,127)	(1,181,915) (356,594)
CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of property and equipment	(31,414)	(19,143)
Net cash used by investing activities	(31,414)	(19,143)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	271,962	(375,737)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	157,722	533,459
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 429,684	\$ 157,722

NOTE A BASIS OF PRESENTATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Child Advocates, Inc. (the Organization), a Texas not-for-profit corporation, provides educational resources and information regarding mental health, physical health and well-being of children and family units in Harris County, Texas. The Organization mobilizes court appointed volunteers to break the vicious cycle of child abuse. The Organization speaks up for abused children who are lost in the system and guides them into safe environments where they can thrive. Trained volunteers serve as guardian ad litems and work in tandem with juvenile court judges, attorneys, case workers, parents, foster parents, teachers, physicians, and therapists to ensure that the best interests of the child are met.

The Organization serves the community in the following major areas:

<u>Education and Training</u> - Programs to educate and train volunteers and employees about the services provided by the Organization and how to provide them.

<u>Community Services</u> - Programs which provide child advocate services for the community through the court system, including diligent search, educational advocacy, family reunification, Life Book Project and volunteer services.

<u>Estimates</u> - The preparation of financial statements in conformity with generally accepted accounting principles in the United States (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

<u>Concentrations of Credit Risk</u> - Financial instruments, which subject the Organization to concentrations of credit risk, consist principally of cash and cash equivalents, pledges and other receivables and the beneficial interest in the Endowment. The Organization places its cash and cash equivalents with high credit quality financial institutions in the United States. At times, deposits with these financial institutions may exceed insured limits; however, these amounts typically may be redeemed upon demand and, therefore, bear minimal risk. In monitoring this credit risk, the Organization periodically evaluates the stability of these financial institutions.

Generally, no collateral or other security is required to support receivables. An allowance for doubtful accounts is established and accounts written off as needed based upon factors surrounding the credit risk of specific contributors. At December 31, 2014 and 2013 all receivables are deemed collectable, therefore no allowance has been established.

<u>Cash and Cash Equivalents</u> - For the purposes of the statement of cash flows, cash and cash equivalents includes demand deposits and highly liquid debt investments with maturity dates of less than three months.

NOTE A BASIS OF PRESENTATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>Property and Equipment</u> - Property and equipment items in excess of \$500 are capitalized. Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over estimated useful lives of the assets ranging from three to thirty years. Leasehold improvements are amortized over the lives of the respective leases or the service lives of the improvements, whichever is shorter.

<u>Financial Statement Presentation</u> - Information regarding the financial position and activities of the Organization is reported in three categories as follows:

<u>Unrestricted Net Assets</u> - represent expendable funds available for operations which are not otherwise limited by donor restrictions.

<u>Temporarily Restricted Net Assets</u> - consist of contributed funds subject to donor imposed restrictions related to a specific purpose or requiring a specific passage of time before the funds can be spent.

<u>Permanently Restricted Net Assets</u> - are subject to irrevocable donor restrictions requiring the assets be maintained in perpetuity for the purpose of generating investment income to fund current operations. Permanently restricted net assets result from Child Advocates Endowment, Inc.

<u>Contributions</u> - Contributions are recorded when received or upon an unconditional promise to give from the donor. All contributions are considered to be available for unrestricted use unless restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support and an increase to the respective net asset class.

Unconditional promises to give that are expected to be collected within one year are recorded at their realizable value as pledges receivable. Pledges receivable that are to be collected in future years are recorded at the present value of estimated future cash flows. The discounts on those amounts are computed using a risk-free interest rate applicable to the year in which the promise is received. Amortization of the discount is included as contribution revenue. Conditional promises to give are not recorded until such time as the conditions are substantially met. There were no conditional promises to give at December 31, 2014 or 2013.

The Organization reports gifts of property and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Donors provided Christmas gifts to children in the amounts of \$140,250 and \$150,000 in 2014 and 2013, respectively. In-kind expenses in the same amounts are recorded as community services expense.

NOTE A BASIS OF PRESENTATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>Volunteer Services</u> - Many individuals served as trained court-appointed volunteer advocates. The hours spent by these volunteers do not meet the criteria to be recognized in the Organization's statement of activities. If the estimated value of these services had been recorded, contributions revenue and program expenses during 2014 and 2013 would have increased as disclosed in the following table, resulting in program expenses approximating 86% of total expenses in both 2014 and 2013 (unaudited).

	2014	2013
Volunteer Hours (unaudited)	55,809	60,001
Value of Volunteer Hours (unaudited)	\$ 1,258,493	\$ 1,328,432

<u>Donated Services</u> - The Organization recognizes as revenues and expenses donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Donated services consist primarily of counseling and public relations services.

<u>Advertising Expense</u> - Advertising is expensed as incurred. Advertising expense for 2014 and 2013 totaled \$51,811 and \$23,256, respectively. During 2014 and 2013, advertising expenses incurred by the Organization were primarily related to volunteer recruitment and community awareness.

<u>Functional Expenses</u> - The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities. Functional expenses which cannot readily be related to a specific program or supporting service are allocated among the various programs and supporting services benefited based upon salaries, hours worked, square footage, number of program staff or other appropriate allocation method.

<u>Federal Income Tax</u> - The Organization is exempt from federal income taxes under Internal Revenue Code Section 501(c) (3). However, the Organization is subject to taxes on unrelated business income. During 2014 and 2013, there was no unrelated business income.

The Organization believes that all significant tax positions utilized by the Organization will more likely than not be sustained upon examination. As of December 31, 2014, the tax years that remain subject to examination by the major tax jurisdictions under the statute of limitations are from the year 2011 forward (with limited exceptions). Tax penalties and interest, if any, would be accrued as incurred and would be classified as management and general expense in the statements of activities.

<u>Subsequent Events</u> - The Organization has evaluated subsequent events through April 28, 2015, the date the financial statements were available to be issued. No subsequent events occurred, which require adjustment or disclosure to the financial statements at December 31, 2014.

NOTE B BENEFICIAL INTEREST IN CHILD ADVOCATES ENDOWMENT, INC.

During 1992, Child Advocates Endowment, Inc. (the Endowment) was formed primarily for the benefit of and to provide financial support to the Organization. The Endowment has a separate board of directors and the Organization does not exercise control over the Endowment, therefore consolidated financial statements are not required. The Organization records its beneficial interest in the Endowment equal to the book value of the net assets of the Endowment. The assets of the Endowment are comprised primarily of cash and marketable securities which are reported at fair value.

The Endowment has a distribution policy whereby it awards to the Organization 4% of the lesser of 1) a rolling 24-month average of the total investment portfolio, or 2) the value of the investment portfolio at December 31.

Unrestricted activity of the Endowment is reported as temporarily restricted in the statement of activities of the Organization until amounts are appropriated for expenditure by the Endowment. The Endowment contributed \$288,840 and \$274,080 to the Organization during 2014 and 2013, respectively. At December 31, 2014 and 2013, these amounts to be distributed are included in net change in beneficial interest in Child Advocates Endowment, Inc. and released from restrictions on the statement of activities. Any undistributed amounts are recorded as a receivable. (See Note C)

The activity of temporarily restricted net assets of the Endowment is as follows for the years ended December 31:

	-	2014		2013
Beginning balance Investment return Contribution to Child Advocates, Inc. Management and general expenses	\$	3,944,847 483,456 (288,840) (77,084)	\$	2,892,275 1,401,442 (274,080) (74,790)
Ending balance	\$	4,062,379	<u>\$</u>	3,944,847

Certain contributions to the Endowment are permanently restricted. The income earned on these contributions can be used for unrestricted operating purposes of the Endowment and for contributions to the Organization. The activity of permanently restricted net assets of the Endowment is as follows for the years ended December 31:

		2014		2013
Beginning balance Contributions	\$	4,202,346 2,000	\$	4,202,346
Ending balance	<u>\$</u>	4,204,346	<u>\$</u>	4,202,346

NOTE C PLEDGES AND OTHER RECEIVABLES

Pledges and other receivables consist of the following:

	 2014		2013
Pledges receivable in less than 1 year Pledges receivable in one to five years Receivable from Child Advocates Endowment, Inc. Government grants receivable	\$ 317,413 126,500 1,192,631 146,577	\$	237,505 2,000 1,203,791 142,295
	\$ 1,783,121	<u>\$</u>	1,585,591

The receivable from Child Advocates Endowment, Inc. is due upon demand.

NOTE D TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets, excluding the Endowment, are available for the following purposes:

	2014		2013		
Future periods Special events to be held in the future	\$ 	445,664 19,800	\$ 	239,755 25,000	
	<u>\$</u>	465,464	\$	264,755	

NOTE E EMPLOYEE BENEFIT PLAN

The Organization has a defined contribution employee benefit plan which includes substantially all employees. Contributions to the plan by the Organization are discretionary. Contributions to the plan amounted to \$75,103 and \$71,599 during 2014 and 2013, respectively.

NOTE F OPERATING LEASE

The Organization leases office space under an operating lease. Total rent expense amounted to \$239,129 and \$237,219 for 2014 and 2013, respectively. Future annual payments are as follows:

2015	\$ 230,033
2016	 78,696
	\$ 308,729

NOTE G	SUPPLEMENTAL DISCLOSURE OF NONCASH FINANCING AND INVESTING ACTIVITIES							
		2014		2013				
	Disposal of fully depreciated fixed assets	<u>\$</u>	_	\$	219,818			

NOTE H CONTINGENCIES

Amounts received from government and other grants require the fulfillment of certain conditions as set forth in the grant contracts. The Organization intends to fulfill the conditions of all grants, recognizing that failure to fulfill the conditions could result in the return of the funds to grantors. Amounts received or receivable from grantor agencies are subject to audit and adjustment by the grantor agencies. Any disallowed claims, including amounts already collected, could become a liability of the Organization. In management's opinion, disallowed claims, if any, would not have a material adverse effect on the Organization's financial position or results of operations.

Grantor/Program Title	Grant Number	Program or Award Amount	Receipts	Disbursements	Accrued or (Deferred) Revenue
Texas CASA, Inc./CVC/OAG 13-14	CVC-14-34	\$ 491,500	\$ 327,568	\$ 327,568	\$ -
Texas CASA, Inc./CVC/OAG 14-15	CVC-15-34	529,550	88,258	176,295	88,037
Texas CASA, Inc./VOCA 13-14	13576-14	300,022	200,014	200,014	-
Texas CASA, Inc./VOCA 14-15	13576-15	289,990	48,332	96,664	48,332
		\$ 1,611,062	\$ 664,172	\$ 800,541	<u>\$ 136,369</u>